

Integration Charter Schools

Board of Trustees Meeting

Minutes

February 15, 2018, 6:13PM

Trustees Present	Jonathan Lipschitz, Deborah Miller, Nelly Tournaki, David Lehr, Jill Patel, Tom Scarangelo, Sheldon Blackman, Martin Krongold, Lily McNair, Richard Fragiacom, Doris Scheuler
Trustees Absent	Bonnie Fritz, Dirk Tillotson, Michael Caridi, Joe Carroll
Staff Present	Kenneth Byalin, Chris Zilinski, Mary Cottingham
Parents Present	None
Others Present	
Adoption of Agenda	A motion was made by Nelly Tournaki, seconded by David Lehr and unanimously approved to accept the agenda for February 15, 2017 meeting date.
Approval of Minutes	A motion was made by Tom Scarangelo seconded by Lily McNair and unanimously approved to accept the minutes from the November 16, 2017 meeting.
Presentations	NONE
Committee Meetings/Reports	<ul style="list-style-type: none"> • Finance & Audit Committee: The following Trustees attended the above committee meeting on 02/1/2018 : Jill Patel, Sheldon Blackman, Dirk Tillotson, Richard Fragiacom, Jonathan Lipschitz. <p>Jill Patel reported the following on behalf of the Finance & Audit Committee:</p> <ul style="list-style-type: none"> • The Finance Committee approved the pre-opening budget for NECCS • Discussed the capital plans for our lease and required debt • Reviewed all the schools’ financial policies – good practice and an audit recommendation • January 2018 Operating Financials – there are columns across for each school including the Nicotra Early College Charter School (NECCS). The first column for each school is the actual amount followed by the budgeted dollars. <p><u>Income</u> January Income was ahead of budget for Lavelle Upper School and Lavelle</p>

Elementary. It was behind budget for New Ventures

Year to Date

Income was below budget for all 3 schools

Expense

January

Expenses were above budget for Lavelle Upper and below budget for Lavelle Elementary and New Ventures.

Year to Date

Expenses were under budget for all 3 schools

Net income projected to the end of the year is \$1.4M versus a budgeted \$2.5M

- Cash flow: negative cash flow in the month of January and it looks like we'll end the year with about \$2.0M of cash

The form 990 was approved by the Finance Committee and will be circulated to all Trustees and brought to the Board for approval in March 2018.

A motion was made by Martin Krongold seconded by David Lehr and unanimous by all to accept the Finance & Audit Committee meeting notes.

- **Executive Committee: The following Trustees attended the above committee meeting on 02/1/2018: Jill Patel, Sheldon Blackman, Dirk Tillotson, Jonathan Lipschitz, and Deborah Miller.**

Deborah Miller reported that the Executive committee reviewed the following policies: Grievance Policy, FERPA Policy, ICS Organizational Chart & NECCS Pre-opening budget.

At this time The FERPA Policy and NECCS Pre-opening budget have been approved. The Grievance Policy & ICS Organizational Chart are pending further discussion.

A motion was made by Sheldon Blackman seconded by Nelly Tournaki and unanimously to approve the FERPA & NECCS Pre-Opening Budget policies.

A motion was made by Shelly Blackman seconded by Doris Scheuler and unanimous by all to accept the Executive Committee meeting notes.

- **Governance and Nominating Committee: The following Trustees attended dinner on 01/31/2018:**

Robin Lefkowitz and Joe Carroll along with Ken Byalin & proposed Trustee Brian Laline . The group discussed Brian's interest in joining the ICS Board of Trustees.

David Lehr spoke on behalf of the committee and the consensus was that Brian Laline will be a valuable addition to the ICS Board of Trustees. David Lehr asked if the financial commitment as a board member was discussed with Mr. Laline? Ken Byalin confirmed that it was discussed and Brain Laline was made aware.

The Integration Charter Schools Board of Trustees, having conducted a thorough background check via a fingerprint scan as required and having discovered no State or federal criminal history, or having provided such history to SED if found, has voted to select Brian Laline as a final candidate to its Board of Trustees, with a term expiring November 2020 pending approval by SED. The resolution approving Brian Laline is formally adopted upon SED's approval.

A resolution was made by David Lehr approving Brian Laline as an ICS Trustee and seconded by Sheldon Blackman and unanimous by all.

Kay Pesile has resigned from the Board due to health issues and needs time to focus on her recovery.

It was recommended that the Chairs send a letter to Kay Pesile thanking her for her time served on the Board.

- **Lavelle Prep Education and Accountability Committee met on 02/14/2019 the following people attended: Doris Schueler, Richard Fragiaco, Chris Zilinsk & Jackie Garriga. Quorum was not met.**

A discussion ensued reminding Chairs & Committee members that consistency with the time and day of the Education & Accountability meetings would ensure better attendance by those involved.

The Committee members present agreed that the monthly Lavelle Prep Education & Accountability meetings would be held on the Wednesdays before each scheduled Board meeting at 1:30PM. With the exception of the month of March 2018. Due to scheduling conflicts the March Education & Accountability meeting will be held on 3/14/ 2018 @ 1:30PM. Nelly Tournaki agreed to Chair this meeting in Doris Scheuler's absence.

Doris Scheuler, Chair mentioned that the changes made to the LP

Student Family Handbook were brought to the committee and agreed upon. Since the committee did not make quorum, they need to officially vote at the next Board meeting on March 22, 2018.

The following items were discussed at the Education & Accountability meeting

- MP1/MP2 Snapshots
- January Regents
- Non-Material Charter Revisions
- Student-Family Handbook

Doris mentioned that students are passing their core subject classes at the same rate as last year and Lavelle Prep is on track to have the same or better course pass rates in each subject area

A motion was made by Nelly Touranaki seconded by Martin Krongold and unanimous by all to accept the notes from the Lavelle Prep Education & Accountability Committee.

New Ventures Education and Accountability Committee meet on 02/12/2018. The following attended: Martin Krongold, John Strand, Ron Gorsky and Jackie Garriga. Quorum was not met.

The following agenda items were discussed at the meeting:

- Demographic Snapshot
- School Updates
- School Quality Report Dashboard
- Term 1 Attendance Snapshot
- January 2018 Regents
- Renewal Data
- Student-Family Handbook

Martin Krongold, Chair for NV Education & Accountability Committee discussed the following highlights:

- 43 students to date have graduated
- Only 27 of the 199 New Ventures students left the school without graduating
- NV has twice the number of SpEd Students as NYS
- Currently NV has a below average ELL enrollment compared to NYS
- NV student attendance is similar to their previous high school attendance
- January Regents exams were discussed. Overall Regents exam pass rates dropped from the year before. No students passed the Algebra I Regents. ELA Regents pass rate was 80%
- NV does well with getting students the credits they need to graduate.
- After reviewing the renewal data available to date, the committee recommended comparing New Ventures data to that of other transfer high schools in NYS.

	<p>The present committee members had no issues with the Student-Family Handbook.</p> <p>Deborah Miller & Jonathan Lipschitz will meet with the Chairs of each of the Education & Accountability committees to revisit the purpose and the function of the Education & Accountability Committee.</p> <p>A motion was made by Jill Patel seconded by Lily McNair and unanimous by all to accept the notes from the New Ventures Education & Accountability Committee.</p> <ul style="list-style-type: none"> • NECCS Education & Accountability Committee met on The following people attended: Dirk Tillotson, Lily McNair, Jackie Garriga, Joe Zaza & Ken Byalin. Quorum was not met <p>The Committee was not able to approve the Student-Family Handbook.</p> <p>A motion was made by Richard Fragiacommo seconded by Sheldon Blackman and unanimous by all to accept the notes from the NECCS Education & Accountability Committee</p> <ul style="list-style-type: none"> • Development Task Force No report was made • Research Task Force No report was presented
Adjournment	<p>A motion for the meeting to be adjourned was moved by David Lehr seconded by Tom Scarangelo and unanimous by all to accept at 7:41PM. The next Board of Trustees meeting is scheduled for March 22, 2018.</p>