

Integration Charter Schools

Board of Trustees Meeting

DRAFT Minutes

July 30, 2020

@ 6:34 PM

Trustees Present (Via Video)	Joseph Carroll, David Lehr, Jill Patel, John Strand, Dirk Tillotson, Nelly Tournaki, D. Miller, Robin Lefowitz, Bonnie Fritz
Trustees Absent	Denise Henick, Doris Schueler, Ed Fucini, Michael Caridi, Sheldon Blackman
Staff Present (Via Video)	Ken Byalin, Mary Cottingham, Aimee Horowitz, Dana Volini, Jeremy Zilinski
Parents Present	None
Others Present	None
Adoption of Agenda, Approval of Minutes and Committee Reports	A motion was made by David Lehr seconded by Joseph Carroll and unanimously approved to accept the July 2020 agenda, minutes and committee reports from the June, 2020 Board meeting.
Presentation	Instructional & Operational staff members were present to go over the Fall 2020 School Re-opening Plan and answer questions.
RESOLUTION	<p>A motion was made by Jill Patel seconded by David Lehr and unanimously approved to amend the language of the FOIL policy to include the following and then approve the updated policy.</p> <p><i>“Anyone can access information at the school between the hours of 8AM-4PM while school is in session”.</i></p> <ol style="list-style-type: none">1. A motion was made by Joseph Carroll seconded by Bonnie Fritz and unanimously approved to approve the ICS Re-opening Plan for Fall 2020.
Committee Meetings/Reports	<ul style="list-style-type: none">● Executive Committee Report: The committee met on 07/15/2020. Present: Deborah Miller, Jill Patel, Dirk Tollitson, David Lehr & John Strand, Dr. Byalin and Mary Cottingham Meeting Agenda & Topic Discussions

1. Update: Re-Opening of Schools – A scheduled State Education meeting to be held on Thursday July 16, 2020. Governor Como plan is to have schools follow CDC guidelines and State Health Department guidelines – Covid-19 Region Stage 4 (below 5% school opens August 2020, up to 9% will close.
2. Suggestions: Blended model with parcel remote learning plan. Parents may choose to opt out 100% remote with reason. Application for accommodation is based on health risk.
3. To-do: Teachers in building 2 days a week. Conduct Town Hall meetings starting 7/20/2020. Testing and Temperature conducted utilizing a Tent for shelter
4. Update: Facilities discussions for September 1st – November 1st CC3 5th floor availability for Nicostra and New Ventures. Next is CC1& part of CC2 utilized by Lavelle (50% -100% of students in building.
5. To-do: Will relinquish Eltingville and/or any other site facilities have explored. Explore Yellow Bus contract issued by NYC.
6. Update: Open Meeting Regulation – Waiver had been extended by Governor Como since March 20th applies. Next-Summer School Programs open July 15th.
7. Update: Race Relations – Aftermath of George Flood. Specific Targets: Staff who look like students, conversation with Board of Trustees.
8. To-do: Set goals and explore current reality and balance. Explore Education efficacy, diversity, school job category, Career Ladder for Principal's and Vice Principal's.

● **Finance & Audit Committee Report:**

This Committee met on 7/15/20.

Present: David Lehr, Jill Patel and Joe Carroll, as well as President Ken Byalin, staff members Dana Volini, Jonathan Lipschitz, Catherine Uttaro.

Discussed June year to date Budget to Actual file. Noted that the estimated year end net income is approximately \$500,000. In addition it was agreed to look at the allocations among the schools. We may need to make entries to record adjustments to the allocations. There are final entries that will be made as soon as possible and were not yet reflected in the final numbers.

Discussed June Cash Flow file. There were no surprise items as the income and expenses on a cash basis came in as expected for June.

Discussed the drafts of the new Investment Policy as well as the changes to the updated ICS Fiscal Policies and Procedures document. The ICS Fiscal Policy was approved by the Committee. The Investment Policy was also approved pending adjustments to number of months cash before investing. The intention is to get the policies approved by the overall board at the next

board meeting.

Education and Accountability Report

This Committee met on 7/21/20.

Present: Doris Schueler, John Strand and Deborah Miller, Yelena Osoros, Aimee Horowitz, Theresa Peterford and other instructional staff.

Our committee reviewed the documents sent by the staff on Success Criteria for each school, Graduation, Parent Re-entry survey and Attendance (see below).

Town Halls were held with the families of the elementary school and Nicotra. Other schools will also be having town halls. In regard to graduation, all students graduated. At Lavelle 76% graduated with a Regents diploma and 24% with an Advanced Regents diploma. College acceptance was 93%

There was discussion about valuing the career tracks of New Ventures students who were not going to college equally to those who had decided to attend college. New Ventures also had an Employability Rubric which was reviewed. This rubric includes such items as punctuality, takes initiative, and other important attributes to alert students to factors that are needed for success on the job. New Ventures also reported success in having interns work with the nursing home residents virtually where they had previously met in person.

Graduation

ICS graduated 102 students, 45 from Lavelle Prep and 57 from New Ventures.

- 76% of Lavelle Prep students earned a Regents diploma, 24% earned an Advanced Regents diploma.
- 70% of New Ventures students earned a Regents diploma, 30% earned a local diploma.
- Lavelle Prep had a graduation rate of 98%, college acceptance of 93% (above their 90% goal), and 100% of graduates applied to college (above their goal of 90%).
- New Ventures had 67% graduates apply to college (below their goal of 90%).

Attendance

Attendance for June is a snapshot of the first two weeks, before finals began.

- New Ventures had an attendance rate of 71%, a 1% decrease from May
- Nicotra had an attendance rate of 82%, a 1% decrease from May
- Lavelle Elementary had an attendance rate of 88%, a 1% decrease from May

	<ul style="list-style-type: none"> • Lavelle Middle had an attendance rate of 88%, a 3% decrease from May • Lavelle High School had an attendance rate of 80%, an 11% decrease from May <p>Parent Re-Entry Survey Parents from all schools were surveyed.</p> <ul style="list-style-type: none"> • 23% of parents felt safe sending their children to school with social distancing guidelines, but without a vaccine • 34% of families would be able to get childcare if in-person learning was two days per week • 65% prefer their child continue distance learning in the fall • 33% were confident their child could maintain social distancing guidelines • 42% were confident of their child’s ability to wear a mask in school. <p>Success Criteria Each school created success criteria that will be tracked starting the 20-21 school year. Schools focused on criteria that would allow them to close the achievement gap and track progress toward graduation, as well as other key indicators.</p> <ul style="list-style-type: none"> • Governance and Nominating Committee Report: This Committee meet did not meet this month • ICS Board Fund Raising Committee This Committee did not meet this month
<p>Presidents Report</p>	<p>This month has been a month of planning to re-open. And this will be the principle topic on our agenda for this month’s trustee meeting. Although we are still waiting for an announcement from the Governor regarding in person schooling, the Regents have given us the leeway to choose the alternative which works best for our staff and students: remote instruction, in school instruction, or a blended learning combination.</p> <p>Our teams have been working diligently and have engaged in multiple discussions with the parents of each school as well as with staff teams. I think they have crafted an alternative which is both safe and educationally sound and which continues to honor our commitment to parent choice.</p> <p>Leadership Changes: I am pleased to announce the following leadership changes: Two teacher leaders, Hafida Zitouni and Elizabeth Roman, will join Jessica Carnavas as Assistant Principals at the Nicotra Early College Charter School.</p>

	<p>At New Ventures Charter School, School Coordinator Amelia DePompo has been appointed Assistant Principal.</p> <p>Finally, at the Lavelle Prep Middle School Division, Meagen Moeller has been appointed the Acting Principal to serve during Principal Kristina Mazza’s leave of absence.</p> <p>All are long-time ICS faculty members. They have all worked hard to earn these very much deserved opportunities.</p> <p>A New Challenge: The first “Pathways to Technology Early College High School,” or P-TECH, will be opening on Staten Island this Fall at Port Richmond High School. The new, 6-year program will be operated by the DOE in collaboration with the College of Staten Island. When we opened the Nicotra Early College Charter School two years ago, we had the “early college” niche all to ourselves. Now we have competition. While we welcome this further recognition from the City that Staten Island students have been underserved, our team will be examining the potential impact and seeking ways in collaboration with Saint John’s University to strengthen our offering and better serve our students.</p>
<p>New Business Notes</p>	<p>N/A</p>
<p>Adjournment</p>	<p>A motion was made by Robin Lefkowitz seconded by Bonnie Fritz and unanimous by all to adjourn the meeting at 7:24PM. The next Board of Trustees meeting is scheduled for August 27, 2020.</p>